



Most Advanced & Integrated
Payroll Solution
For Your Business

**EPMS** Employee Payroll Management System

- Salary Calculation & Payment
- Leave Management
- Loan & Advances Management
- Bonus & Over Time
- Reimbursement

**HRMS** Human Resource Management System

- HRD Modules
- ESS (Employee Self-Service)
- AMS (Attendance Management System)
- MIS Reports

**ECMS** Employee Compliances Management System

- Online PF & ESIC
- TDS Management
- Professional Tax
- LWF (Labour Welfare Fund)

**EOU** Employee Other Utilities

- Assets Management
- SMS & E-mail Notification
- Cheque Printing Module
- Integration with Sales Force Automation
- Birthday/Anniversary Notifications

Benefits of
Payroll Software

- User-Friendly
- Strong & Secure
- Tax Management
- Shift Management
- Create Pay Slips & Cheque Printing
- Reminders
- Paperless Office Environment
- Personalized & Interactive Employee Experience
- Accurate Information
- Hierarchy Management
- Data Analysis Management
- Amenities Management

HRD Modules

- › Job Application Process
- › Offer Letter
- › Appointment Letter
- › Confirmation Letter
- › Promotion Letter
- › Increment Letter
- › Relieving Letter
- › Experience Letter
- › Full & Final Settlements

Employee Self-Service (ESS) Module

- › Employee Directory & Personal Profile Information
- › Employee Declaration & Investment
- › Leave Management
- › Attendance Management
- › Employee MIS Report with Pay Slip
- › Notification of Important Announcement
- › Task Management
- › PMS (Performance Management System)

Attendance Management System (AMS)

- › Attendance import from Biometric Machine
- › Attendance import from Excel
- › Shift Management
- › Muster Roll Attendance
- › Manual Attendance
- › Special Occasion Setup

Online PF & ESIC

- › Facilitates to generate Online PF & ESI Challans
- › Automatic Bifurcation of EPF & EPS
- › User-defined PF and ESIC Rate of Deduction for Employer & Employee
- › PF and ESIC Applicability Check at Employee Wise
- › PF - Form 5, 10, 11, 12A, 3A & PF Statement

Leave Management

- › Casual Leave
- › Maternity Leave/Paternity Leave
- › Earned Leave
- › Short Leave
- › Sick Leave, etc.

Salary Calculation & Payment

- › Monthly Salary Summary
- › Salary Register
- › Salary Payment Mode Wise
- › Arrears Calculation & Arrears Slip
- › Bank Transfer Report

Loan & Advances Management

- › Loan & Advances Master
- › Loan & Advances Transactions
- › Loan & Advances Statement & Reports

Bonus & Over Time

- › Form C, OT Register

TDS Management

- › Auto Calculations of Exemptions and Deductions & Compute TDS
- › Tax Payable for the Complete Year & Month Wise
- › Income Tax Projections with the Options to Deduct projected TDS from Monthly Salary
- › Auto Calculation of TDS based on Projections
- › Form 16, 12BA & Online Challan
- › Quarterly e-TDS Return

Professional Tax

- › User-defined State Wise Slab
- › P. Tax Applicability Check at Employee Wise
- › P. Tax Challan
- › P. Tax Return

Labour Welfare Fund (LWF)

- › LWF (State Wise Slab)
- › LWF Reports

Reimbursement

- › Advance Reimbursement
- › Travel Expenses
- › Conveyance

MIS Reports

- › Attendance Reports
- › Customized HR Letter (joining to exit)
- › Yearly Reports
- › All Employee Related Reports (Leave, Employee History etc.)



Computerised
Your Payroll Process
— with **HRPERT**.in
Payroll Solution



Other Utilities:

- SMS & E-Mail Notification of Attendance and Salary
- Employee Birthday/ anniversary Notification
- Integration with Sales Force Automation
- Cheque Printing Module
- User Level Privileges
- Assets Management